|  |  |  |
| --- | --- | --- |
| robofestMascotTranspBG | **Robofest 2022-2023 USA Site Host Application**  Please email this completed form to: **LTU - Robofest Coordinator  Shannan Palonis - spalonis@ltu.edu**  **If you have questions about completing this form, please email or call: 248-204-3568** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Competition Date: |  | Competition Day: |  |
| Competition Start Time:  *Team check-in should begin 30-60 mins prior* |  | Competition End Time: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Site Host Organizer Information**  **(Main contact for event planning and coordination)**  **\*Required Fields** | Contact Name & Title\* |  | |
| Organization Name\* |  | |
| Address\* |  | |
| City, State, Zip Code\* |  | |
| E-mail address\* |  | |
| Primary Phone\* |  | |
| Alternate Phone |  | |
| Organization Website URL |  | |
| Individual who will sign participant certificates\* | Name: |  |
| Job Title: |  |
| Scanned Signature File  will be provided\* | **[ ]**  YES **[ ]** NO (Certificates will be signed by hand)  **[ ]** File has already been provided | |
| **Host Logos** | Logos (up to 2) will be provided | **For: [ ]**  Host Organization **[ ]** Venue **[ ]** None (LTU Default) | |
| **Site Check-In**  **Fee** | Will you collect a separate Site Check-In Fee from each registered team to defray your costs?\*  **[ ]**  NO **[ ]**  YES - how much? (We recommend no more than USD $20) **\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Competition**  **Categories**  **& Maximum # of teams to accommodate** | **Jr Exhibition (5th – 8th grade)**  # of Teams: \_\_\_\_\_\_  **Sr Exhibition (9th – 12th grade)**  # of Teams: \_\_\_\_\_\_ | **Jr Game (5th – 8th grade)**  of Teams: \_\_\_\_\_\_  **Sr Game (9th – 12th grade)**  of Teams: \_\_\_\_\_\_ | **Jr BottleSumo (5th – 8th grade)**  # of Teams: \_\_\_\_\_\_  **Sr BottleSumo (9th – 12th grade)**  [ ] Cl [ ] Unl # of Teams: \_\_\_\_\_\_ |
| **Jr UMC (5th – 8th grade)**  # of Teams: \_\_\_\_\_\_  **Sr UMC (9th – 12th grade)**  # of Teams: \_\_\_\_\_\_ | **Jr RoboArts (5th – 8th grade)**  # of Teams: \_\_\_\_\_\_  **Sr RoboArts (9th – 12th grade)**  # of Teams: \_\_\_\_\_\_ | **RoboParade (4th – 8thth grade)**  # of Teams: \_\_\_\_\_\_ |

|  |  |  |
| --- | --- | --- |
| **In-Person Venue**  **Information**  **(In-Person Only)**  **[ ]** Same as SiteHost Organization (skip to next section)  **[ ]** other (go to) | Venue Name |  |
| Venue Street Address |  |
| City, State, Zip Code |  |
| Venue Contact Name & Title |  |
| Venue Phone |  |
| Venue Website URL |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Ship Supplies to:**  **[ ]** Site Host **[ ]** Venue  **[ ]** 3rd location (go to) | Event Supplies will be shipped via UPS  (NO PO Boxes) | *Contact*  *Location*  *Shipping Address:*  *City,St, Zip Code:*  *Phone Number:* |  |