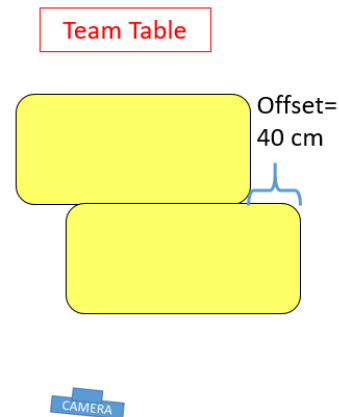


**LHJ\* is required to PRINT THIS CHECKLIST and check off each item before logging in to the on event day. During Check-in, show this completed and signed sheet to LTU Staff.**

\*You must be registered as a Judge for the Event

**Prior to Event (check each item with a heavy mark so it is visible on camera):**

- Read and understand 2022 [BottleSumo Time Trial rules](#)
- Print Time Trial Forms [https://www.robofest.net/images/2122/BottleSumo\\_Scoresheets2022a.pdf](https://www.robofest.net/images/2122/BottleSumo_Scoresheets2022a.pdf)
- Prepare Sr. Field (see p6 of rules): 2 tables with 40cm offset TO THE LEFT at least 12.75 cm off the floor
- Prepare 3 Water bottles: (see p7 of rules)
  - paper/tape applied
  - verify 1kg weight
- Prepare other materials:
  - scale
  - measuring Tape
  - pencil/pen
  - clipboard (optional)
  - Tripod (optional)
- Prepare Zoom device (Laptop, Tablet or Phone)
  - stable internet connection
  - battery fully charged
  - camera accessible
  - set up so 1) camera is ready for initial presentation 2) camera can move to team pit area for work time and 3) camera can move to competition table for rounds
  - microphone/speakers (test volume, mute/unmute)
- Prepare Video & audio recording device
  - battery fully charged
  - enough memory storage



**Event Day - Prior to Zoom Check-in:**

- Confirm Team is ready to present a 1-minute introduction of the team and the robot when called upon
- Confirm LHJ is ready to present a brief introduction when called upon during opening
- Confirm Recording Judge has the recording device with battery memory storage
- Confirm Coach has printed team sign and has it ready to show
- Confirm Coach has received Consent Form (online or hard copy) for each participant
- Check Robot Weight (maximum)
  - Sr. Classic: 1.5 kg
  - Sr. Unlimited: 3.0 kg
- Check Robot Size w/h (maximum) 30x30x30cm to start - may expand to 35x35x35cm
- Check Robot has "Front" label
- Inspect Robot for any illegal Materials (see pp 3 & 4 of rules)
- Assemble Judges and Team to prepare for Zoom Check-in

**I \_\_\_\_\_ verify that I have completed each item on this checklist (send an image of this form with the completed score sheets and any collected Consent Forms)**