**Robofest 2017-2018 International Site Host Organizer Application Form**

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| Competition Date \*: |  | Day of the Week: |  | |
| Competition Start Time:  *Team check-in should begin one hour prior* |  | Competition End Time: | |  |

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| **Site Host Organizer Information**  **(Main contact for event planning and coordination)**  **Required Fields** | Contact Name & Title |  | | | | |
| Organization Name |  | | | | |
| Address  City, State/Province, Code |  | | | | |
| E-mail address |  | | | | |
| Primary Phone |  | | | | |
| Alternate Phone |  | | | | |
| Organization Website URL |  | | | | |
| **Full Name & Title** of person who will sign certificates |  | | | | |
| Scanned Signature File  will be provided | **[ ]**  YES **[ ]** NO (Certificates will be signed by hand)  **[ ]** File has already been provided | | | | |
| **Venue**  **Information**  **(Event Location)**  [ ] Same as SiteHost Organization  (Skip to next section)  [ ] other | Venue Name |  | | | | |
| Address  City, State/Province, Code |  | | | | |
| Venue Contact Name & Title |  | | | | |
| Venue Phone |  | | | | |
| Venue Website URL |  | | | | |
| **Ship Supplies to:**  [ ] Site Host **[ ]** Venue (Skip to next section)  [ ] other | Event Supplies will be shipped via UPS  Or USPS Priority | *Contact:*  *Location:*  *Address:*  *City,St, Code:* | |  | | |
| **Logos** | Logos (up to 2) will be provided | **For: [ ]**  Host Organization **[ ]** Venue **[ ]** None (LTU Default) | | | | |
| **Site Check-In**  **Fee** | Will you collect a separate Site Check-In Fee from each registered team to defray your costs?  **[ ]**  NO **[ ]**  YES - how much? (We recommend no more than USD $20) **\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | |
| **Registration/Fee System Options** | Which option do you select from “Registration and Fee Options for International Site Hosts”? | | | | **[ ]**  Option 1 **[ ]**  Option 2  **[ ]**  Option 3 | |
| **Competition**  **Categories**  **& Maximum # of teams to accommodate** | **Jr Exhibition (5th – 8th grade)**  Max # of Teams: \_\_\_\_\_\_  **Sr Exhibition (9th – 12th grade)**  Max # of Teams: \_\_\_\_\_\_ | | **Jr Game (5th – 8th grade)**  Max # of Teams: \_\_\_\_\_\_  **Sr Game (9th – 12th grade)**  Max # of Teams: \_\_\_\_\_\_ | | | **Jr BottleSumo (5th – 8th grade)**  Max # of Teams: \_\_\_\_\_\_  **Sr BottleSumo (9th – 12th grade)**  Max # of Teams: \_\_\_\_\_\_ |
| **RoboParade (4th – 12th grade)** Max # of Teams: \_\_\_\_\_\_ | | | | | |
| **Sr Vcc (9th – 12th grade)**  Max # of Teams: \_\_\_\_\_\_  **College Vcc**  Max # of Teams: \_\_\_\_\_\_ | | **Jr UMC (5th – 8th grade)**  Max # of Teams: \_\_\_\_\_\_  **Sr UMC (9th – 12th grade)**  Max # of Teams: \_\_\_\_\_\_ | | | **Jr RoboArts (5th – 8th grade)**  Max # of Teams: \_\_\_\_\_\_  **Sr RoboArts (9th – 12th grade)**  Max # of Teams: \_\_\_\_\_\_ |

**(\*) Must be between November and Mid-March to allow time for advancing teams to acquire appropriate travel documents.**

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| robofestMascotTranspBG | Please email this completed form to: **robofest@ltu.edu**  **If you have questions about completing this form, please call:**  **LTU - Robofest Coordinator at 248-204-3568** | ltu |

**Robofest World Championship will be held at Lawrence Tech University on May 17-19, 2018**